



## Certificate of Intellectual Property Destruction - Assignment Request

Kardin will allow, in certain circumstances, the assignment of Kardin product licenses between users within a company when business necessity requires them to do so. In order to process such an assignment, you will need to produce a "License Deletion Code" as proof that the original Kardin Software installation is no longer in use. In addition, this provided License Assignment Request form must be completed in its entirety and returned to Kardin for processing. **You will be invoiced an administration fee for this service;** this fee must be paid before any license assignment service will be provided.

*In the event that the original Software installation has been lost or destroyed due to user error, such as the re-imaging of a computer for a new user or the removal of old computer equipment before obtaining a "License Deletion Code," Kardin policy will not allow the replacement of software installation. For this reason, Kardin strongly encourages its customers to take appropriate actions to insure their software installations are not inadvertently lost or destroyed.*

To apply for a license assignment, please provide the following information:

<b>From:</b>	<b>Assign To:</b>
<hr/> Date:	<hr/> Assignee Company Name:
<hr/> Company Name:	<hr/> Assignee User Name:
<hr/> User Name:	<hr/> Street Address:
<hr/> Street Address:	<hr/> Postal Code/ State/ Country :
<hr/> Postal Code/ State/ Country :	<hr/> Telephone Number:
<hr/> Kardin Product Type:	<hr/> Email Address:
<hr/> Kardin Deletion Code:	<hr/> Property or Portfolio Name/ Owner/ Type (office, industrial, etc.):
	<input type="checkbox"/> <b>Bill Annual Maintenance to Assignee.</b>

Reason for assignment request (use another page if necessary):

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**Customer acknowledges that any continued use of the software product installation indicated in this assignment request, after the assignment has been completed, will constitute willful copyright infringement for which the customer may be liable for civil damages.**

I, the undersigned, hereby acknowledge and certify that I have taken all the necessary measures to confirm that Kardin's intellectual property described above has been removed and is no longer in use:

\_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Manager's Signature

\_\_\_\_\_  
Print Name:

<b>For Kardin Use Only - Assignment:</b>		
Type of Assignment Request: _____	Fee: \$_____ (if any)	Request No. ____
AM Paid: N / Y / _____ <small>(Annual Maintenance – Year Last Paid)</small>	NetSuite: ____/____/____ <small>(Update License Information)</small>	License Number: _____
New Named User: _____	New License Number: _____	
Mgt. Approval: _____	Date: ____/____/____	Accounting / Invoice: _____